

## Circle Square Ranch COVID-19 Day Camp Policies and Procedures DRAFT

We're so excited to have you at camp this summer. The Ministry of Health has created COVID-19 Safety Guidelines for Day Camps which directs how we are able to operate. The following policies and procedures have been developed with the safety of our campers and staff team in mind, and in compliance with the requirements mandated by the Ministry of Health. Circle Square Ranch plans to operate both day camps and overnight camps this summer. These will be run separately, but because both are occurring there are some extra policies in place. Please take the time to read through each item carefully as parents/guardians will be required to sign that you have read the policies and procedures, and understand that they will be followed during camp.

### PRECAMP

1. All eligible campers are encouraged to receive COVID-19 vaccination as soon as possible, and at the earliest opportunity before camp starts.

3. Parents are asked to submit an online screening questionnaire for the child(ren) attending camp 14 days, 7 days, and 3 days before arriving at camp. A link to the screening questionnaire will be sent out 14 days before camp.

2. Anyone traveling from outside Canada must follow federal and provincial requirements and guidelines for quarantining, screening, and testing prior to camp. Refer to COVID-19 testing ([https://health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019\\_testing\\_guidance](https://health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_testing_guidance)), the federal Quarantine Act (<https://laws-lois.justice.gc.ca/eng/acts/q-1.1/FullText.html>), and federal travel guidelines (<https://travel.gc.ca/travel-covid>).

4. Campers must get a PCR test before arriving at camp adhering to one of the following timelines:

- PCR test within 72 hours (3 days) of their arrival at camp
- PCR test within 7 days of their arrival at camp and a rapid test (provided by Circle Square Ranch) as part of sign-in. Please anticipate an additional 15 minutes at sign in to complete rapid test.

Proof of negative test results will be required to attend camp. The Ministry of Health has made asymptomatic pre-camp PCR testing available. Details regarding the availability of this testing can be found [here](https://www.health.gov.on.ca/en/pro/programs/drugs/opdp_eo/notices/exec_office_20210531.pdf)

[https://www.health.gov.on.ca/en/pro/programs/drugs/opdp\\_eo/notices/exec\\_office\\_20210531.pdf](https://www.health.gov.on.ca/en/pro/programs/drugs/opdp_eo/notices/exec_office_20210531.pdf) Children aged 13 and under are tested with a cheek swab and 1cm insertion in each nostril. \*Please note: we can not predict how long it will take you to get your PCR test results, so please ensure you have enough time to get your results back before your scheduled arrival.\*

5. Campers or staff who are symptomatic prior to camp and are unable to arrive on the scheduled day, may enter the camp if they: have proof of a negative PCR COVID-19 test conducted within 72 hours of the arrival to camp; are symptoms free for at least 24 hours; have not been directed by public health to self-isolate; and have had no contact with a confirmed case of COVID-19 in the last 14 days.

6. Campers are to limit their exposures (ie: reduce the chances of becoming infected by limiting contact with individuals outside of their immediate household) to the greatest extent possible 14 days prior to arrival at camp, and while attending camp.

7. Camp staff should be made aware of documented seasonal allergies or pre-existing conditions that are not COVID-19 related (eg: chronic congestion) prior to the camper's arrival at camp.

## ARRIVAL AT CAMP

1. Parents/guardians will be asked to complete and submit an online COVID-19 screening (based on the school and childcare screening tool (<https://covid-19.ontario.ca/school-screening/>) for the camper **each day before the camper's arrival at camp**. If the camper fails the screening, the camper may not attend camp, and should follow the advice of the screening tool.

2. Anyone entering the camp will be actively screened upon arrival.

- If arriving at camp during designated drop off and pick up times please follow the instructions included in your camp confirmation
- If arriving at camp at an alternate time, please be prepared to remain in your vehicle until a Circle Square Ranch staff member can perform screening check. You will be required to call the posted phone number and wait in your vehicle until staff are available.

## SIGN IN

1. Circle Square Ranch has new "curb-side" sign-in procedures to comply with COVID-19 regulations. These include:

- Assigned sign in times
- Staggered drive-thru sign-in stations (details will be provided in camp confirmation package)
- Proof of negative PCR test as referenced in Precamp item #4
- Only campers will be permitted to exit vehicles during sign-in and sign-out.
- All medications are to be handed to camp nurse on the first day of your camp.

\*Medications that are to be given routinely should be in a blister pack (many pharmacies will create these free of charge) or a clearly labelled pill box organizer. If you bring a pill box organizer, please also bring the original medication containers for check in. Original containers can be taken home with the parent after checking medications in with the nurse. Please print, complete, and bring the "Routine Medication MAR" form included in your information pack for these medications.

\*Medications that are to be given as needed (PRN) must be labeled, and have written instructions regarding administration. Please list which symptoms the medication is to be given for, and indicate if medication can be given as per label directions. Please print, complete, and bring the "PRN Medication MAR" form included in your information pack for these medications.

2. Day campers will not have a lice check during sign-in. Each camper will be given a new polypropylene bouffant hairnet each day before putting their helmet on. While this will greatly reduce the risk of lice transmission it does not guarantee that lice will not spread. Campers are welcome to bring their own ASTM/SEI-certified helmets.

3. All money for your campers Tuck Shop purchases must be pre-paid before arrival at camp (please see confirmation package for details).

## DURING CAMP

1. Each camper will be assigned to a cohort. Cohorts will not mix with other cohorts.
2. When possible members of the same household will be grouped together.
3. Physical distancing will be encouraged between members of a cohort.
4. Personal belongings brought to camp should be minimized and not shared among individuals. Personal items should be labelled, and will be stored in an individual designated space.
5. Physical distancing will occur while campers are eating.
6. Campers are to bring lunch, snacks, and drinks from home. Circle Square Ranch will not provide lunch service for campers. A water fountain will be available for campers to refill water bottles from home. Campers will be able to buy snacks once daily from the Tuck Shop. Orders must be placed online before the camper arrives at camp (details will be provided in camp confirmation package).
7. Whenever possible communication with parents/guardians will occur using telephone.
8. Cohorts may share bathroom accommodations.
9. Cohorts will follow all social distancing and masking requirements are outlined by the Ministry of Health COVID-19 Safety Guidelines for Day Camps.
10. Physical distancing between cohorts will be encouraged by spreading cohorts into different areas, staggering routines to reduce the number of people in common areas.
11. Campers will be asked to perform frequent hand hygiene.
12. Alcohol based hand sanitizer will be available throughout camp.
13. Frequently touched surfaces will be cleaned at least twice daily.
14. Reusable equipment will be properly cleaned and disinfected between use.
15. Mask requirements for staff and campers include:
  - Wearing a mask at all times (exceptions noted in next bulletin point).
  - Use of mask not required for outdoor activities if physical distancing of 2 meters can be maintained between camp participants and cohorts ie: horseback riding
  - In the event a mask cannot be worn, physical distance must always be maintained.
  - Campers are required to bring ample masks for day at camp (3 suggested)

- Disposable masks will be available for purchase (at cost) for campers who need more masks while at camp, the charge will be made to the credit card on file.

16. Daily screening of campers and staff for COVID-19 symptoms.

#### MANAGEMENT OF INDIVIDUALS WITH SYMPTOMS OF COVID-19

1. Campers will be made aware of how to identify symptoms of COVID-19 and be instructed to speak to a staff member if they fell ill.

2. Persons who become ill will be isolated and parents/guardians will be made aware of symptoms. The COVID-19 School and Child Care Screening tool will be used to determine if camper can remain at camp.

3. If camper needs to go home, parents/guardians will be required to pick camper up as soon as possible.

4. Campers who go home due to COVID-19 symptoms are asked to have a PCR screening test and report the results to Circle Square Ranch.

- In order to return to camp, camper will need a negative PCR test, be fever-free, their symptoms improving for at least 24 hours, and they have been directed by the local public health unit or their health care provide to end self-isolation.

5. Confirmed, probable, or suspected cases of COVID-19 symptoms will not be able to remain at camp for self-isolation period.

#### CAMP DISMISSAL

1. The decision may need to be made to close the camp if an outbreak of COVID-19 should occur.

2. Camp dismissal may also be considered if there is insufficient staffing due to a COVID-19 outbreak or isolation requirements.